



REPORTING FORM

1. Date when bullying was reported:
2. When did the bullying occur:
3. Person who was contacted first about the bullying:
4. Who reported the bullying?
 - Victim (Name: _____)
 - Peer (Name: _____)
 - Victim's Parent(s) (Name(s): _____)
 - Teacher or other school staff member (Name: _____)
 - Other (Name & Role: _____)
5. Describe the bullying incident. Provide concrete examples of the specific bullying behaviors (e.g., hitting, kicking, pushing, verbal taunts, gossip, rumors, cyber harassment through text messaging, social media sites, etc.).
6. How often has the bullying occurred?
7. How long has the bullying taken place?
8. Which students have been reported being involved?
Name: _____ Name: _____
Name: _____ Name: _____
Name: _____ Name: _____
9. Based on the information above, is the incident?
 - A conflict or fight between two children of perceived power imbalance (i.e., size, popularity, age, etc.)
 - Hurt feelings because of a misunderstanding between friends or children of perceived power imbalance
 - A single incident of bullying
 - Repeated bullying
10. Investigation:
 - Yes
 - No